

March 14th, 2006
Finance Committee meeting
10:00 A.M. Raintree Clubhouse

Attendees:
Tom Atkins
Tom Tucek
Bob Christian
Rachelle Vandiver
Don Blythe

The primary purpose of this meeting was to review the audit report, financial statements and tax returns prepared by Don Blythe for the year ending 2005.

Don stated this report is similar to last year.

Tom Tucek complimented Don on the format and presentation of these documents.

As stated on page 3 of Don's report, RLPOA has not developed a plan for estimating the replacement cost of common property. This is something that AICPA expects to see in an auditor's report, and since we do not have such a plan, then it is necessary to state that one does not exist. Rachelle has started a ledger to begin a 5 year projection for analyzing the life span of our assets and estimated replacement costs. The group agreed we need to get back to this project in the near future, and that the finance committee would call a meeting to restart this endeavor.

Don noted that we had an \$11,000 deficit in 2005, the difference between revenue and expenses.

Don explained that the value of land on our financial statements can only be stated as the historical documents provide in real dollar figures, and not the true market value.

We discussed the problems we have had with Lee's Summit Bank, such as the improper entering of loan payments, carryovers from one month to the next, and the inability of the bank to provide services like electronic draft transfers. Don made a note to be sure we were properly charged for interest on our loan payments due to possible bank errors.

The ongoing problem with account entries related to dues vs other fees collected, not being properly credited to each person's account, was discussed. Don will make time probably next week to get with Rachelle and try to resolve this issue.

Computer problems: The file for our Quickbooks is currently 120mb. The RAM on Debbie's computer is 256mb. Our version of Quickbooks is 2005. Don and Rachelle have noticed minor quirks when using the software that Don thinks may be related to the large file and not much RAM to process it with.

Suggestion/short term: Upgrade Debbie's computer, and any other computer that accesses Quickbooks, to 1GB of RAM and though the current 2005 version of Quickbooks is adequate, we may consider upgrading to the very latest version of Quickbooks.

Suggestion/long term: Upgrade the office to a client/server system. Upgrade the software to Quicken Enterprise. The upgrades of the RAM on Debbie's, and any of the other computers will not be redundant, as they will function well with the client/server option.

There were no more questions for Don, so he excused himself.

Rachelle presented a rough draft of a wage scale to be developed and presented to the board. Bob agreed to work with Rachelle on the wage scale range within each job description, and expand on the job descriptions.